

# Nicomekl Elementary School - Code of Conduct

*"Learning together, respecting each other and creating community"*

The staff of Nicomekl Elementary School believes that appropriate student conduct is based on our motto:  
**Be Safe, Be Fair, Be Kind.**

All students and staff are subject to our *code of conduct* while at Nicomekl Elementary, while going to and from school, while attending any school curricular or extra-curricular function and activity.

## School Rules and Expectations

- Keep hands and feet to yourself at all times
- Listen to and follow the instructions of school staff
- Always be respectful to other students, staff and parents
  - Bullying, intimidation or harassment will never be tolerated
  - No swearing, using other inappropriate language or name calling
- Respect the rights of others and their property
- Participate in class, without disrupting others' learning
- Clean up after yourself ~ no littering
- Always be honest, never steal or tell lies
- Behave appropriately inside the building
  - No running or yelling in the hallways or playing in the washrooms
- Come to school on time and be ready to learn
- Respect school property. Do not touch bulletin boards or student artwork.
- Students are to enter and exit the building via their classroom doors
- Gum chewing is not permitted at school
- The following are not allowed at school: cell phones, ipods/mp3s, video games or toy weapons (cell phones/mp3s must be left in the office)

## Nicomekl's Dress Code

The following are not allowed at school:

- Clothing that is revealing or distracting
- Shirts/tops with spaghetti straps
- Low cut shirts, Muscle shirts or Halter tops
- Very short skirts/shorts
- Hats are not to be worn indoors
- Clothing with inappropriate language, reference or symbols, and anything that advertises drugs, tobacco or alcohol

Underwear (top or bottoms) must never be seen. Bare stomachs/backs are not appropriate even when sitting down

## Our Response to Misbehaviour

The staff of Nicomekl Elementary, have agreed upon the following steps to address student misbehaviour:

**STEP 1** - Minor misbehaviours (for example: littering, swearing, running in the hallways, rough play etc.) will be addressed as they occur by teaching, support staff working directly with the student and/or administration. Misbehaviour will be clarified and appropriate behaviours identified. Logical consequences, designed to encourage commitment to more positive behaviour, may be applied. Classroom teachers will also be informed.

**STEP 2** - For more serious or repetitive behaviours (vandalism, pushing and shoving, disrespectful behaviour etc.) it may be necessary to employ consequences such as: time out, time in the Planning Center (Behaviour Resource Room) during recess and/or lunch and/or during class time, in-school-suspension, "shadowing" with the principal, community service, and/or a written apology.

**STEP 3** - Serious misbehaviours (fighting, bullying, on-line bullying etc.) will be addressed through parent discussions with the principal, and/or teacher and student and may result in restricted recess and/or lunch privileges and/or suspension from school.

## Student Suspension and Exclusion Policy:

In accordance with the School Act, the Langley School Board of Trustees authorizes school administrators to suspend a student from school for up to five days. Suspension may be for the following reasons:

- A student is deliberately disobedient or disrespectful toward any Langley School Board employee
- Harmful behaviour of the student towards others e.g. physical fighting, name calling, sexist comments/actions, racist comments, homophobic comments, threatening behaviour (including in person and online), bullying
- Theft or vandalism to school, student or staff property.

The authority to suspend students is given to the principal.

**Please note that if the violation of the School Code is of a very serious nature, suspension will be immediate - steps one and two will be by-passed.**

*Appropriate behaviour is a shared responsibility among the students,  
their parents and school staff.*